

MEETING NOTICE

Notice is hereby given that on the April 18, 2022 the Citizens' Oversight Committee for the 2017 Capital Improvement Program (CIP) will hold a meeting beginning at 6:00 P.M. at the Professional Development Center (PDC) 3150 McCart Avenue Fort Worth, TX 76110. The subjects to be discussed are listed on the agenda that is made a part of this notice. Items do not have to be taken in the order shown on this meeting notice.

Location:

PDC Building

3150 McCart Ave

Fort Worth, TX 76110

(2nd Floor – Rm 256)

AGENDA

- 1. 6:00 P.M. – CALL TO ORDER**
- 2. COMMITTEE APPROVALS AND ACKNOWLEDGEMENTS**
Approval of COC Minutes
- 3. 2017 CAPITAL IMPROVEMENT PROGRAM**
 - CIP Internal Audit Report
 - 2017 Bond Timeline
 - Scheduling / Phasing
 - Financial Update
 - HUB Update
 - Construction Update
- 4. GENERAL DISCUSSION/ANNOUNCEMENTS**
- 5. FUTURE MEETING CONFIRMATION: August 1, 2022**
- 6. ADJOURNMENT**

Meeting Attendance Sign In

Date: April 18, 2022

Meeting : Citizens' Oversight Committee - 2017 CIP

COC Members

Name	Signature
Benda, Robert	
Cardenas, Josue	
Gentry, Emily	<i>Emily Gentry</i>
Harvey, Stephanie	
Hyry, Molly	<i>Molly Hyry</i>
Johnson, Paul	
Miles, Jr., Roderick F.	
Moss, Christene	<i>Christene Moss</i>
Poole, Steven	<i>Steven R Poole</i>
Saucedo, Lisa	
Silverberg, Kal	<i>Kal Silverberg</i>
Spangler, Anthony	
Suarez, Mary Alice	
West Strawser, Laura	<i>Laura West Strawser</i>
Willis, Libby	

Carter, Tim

Tim Carter

Meeting Attendance Sign In

Meeting : Citizens' Oversight Committee - 2017 CIP

Procedeo

April 18, 2022

Print Name	Signature
Brock, Barry	
Johnson, Brian	
Gomez, Marisol	
Sarah Norman	
Brenea Proctor	

Guest Name	Signature

Meeting Attendance Sign In

Meeting : Citizens' Oversight Committee - 2017 CIP

April 18, 2022

FWISD Representatives

[illegible]

Citizens' Oversight Committee Meeting

2017 FWISD Capital Improvement Program

Presented By: **PROCEDEO**
April 18th, 2022

AGENDA

- CIP Internal Audit
- 2017 Bond Timeline
- Scheduling/Phasing
- Financial Update
- HUB Update
- Construction Update

Internal Audit

Citizen's Oversight Committee Meeting

Brandon Jones, CIP Senior Auditor

April 18, 2022

Listing of 33 Pay Applications: 2 of 33 (6%) were paid after 30 days.



Fort Worth
INDEPENDENT SCHOOL DISTRICT

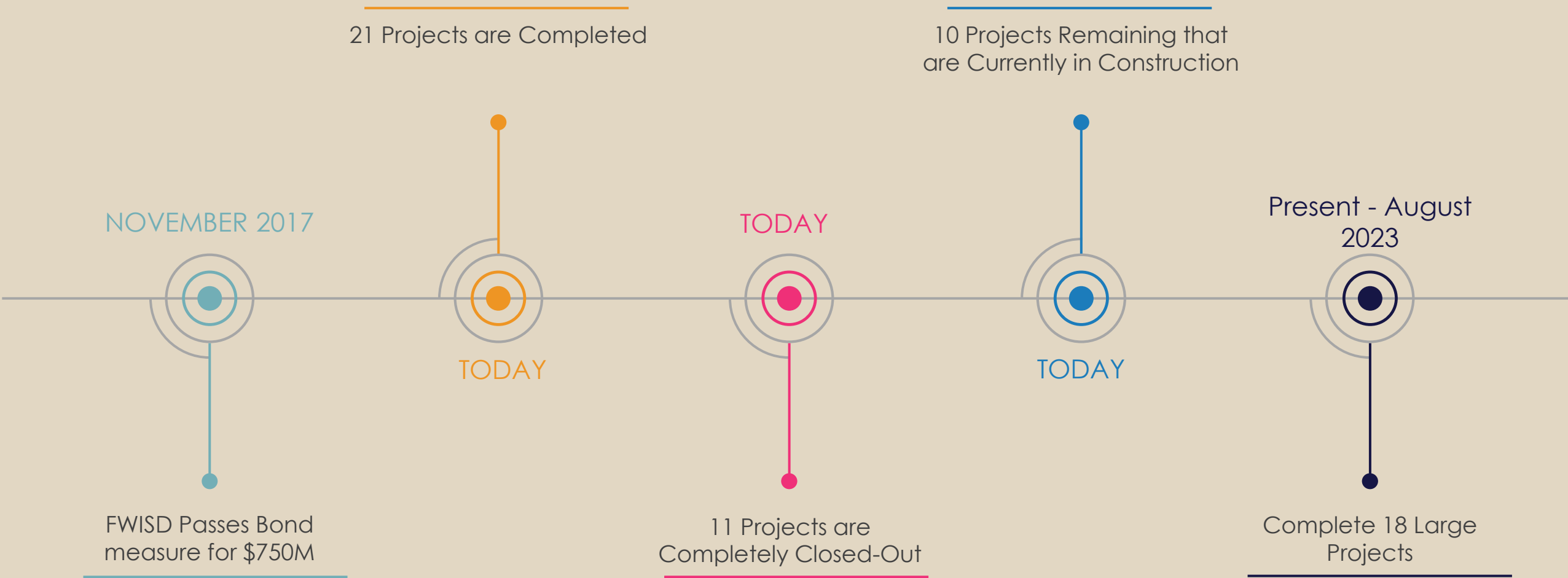
Ref #	Invoice	Project	VENDOR	Total Invoice Amount	Avg Days from Proceed to Payment	Avg Days from Contractor to Payment	Invoice support documentation was complete	Invoice totals were accurate	Invoice was processed and Paid within 30 Days
1	32000281-08	Paschal HS Renovation - 010-212	TEAM Enterprise	386,030.98	38	43	✓	✓	✗
2	31900235-18	Young Mens Leadership Academy New - 083-131	KAI Design	57,717.28	15	52	✓	✓	✗
3	32000203-21	Arlington Heights HS Add / Reno - 002-102	SFP2 JV	1,280,574.25	9	15	✓	✓	✓
4	31800058-23	Arlington Heights HS Add / Reno - 002-102	Hahnfeld Hoffer Stanford	26,346.12	14	27	✓	✓	✓
5	32000065-25	Diamond Hill Jarvis HS Add / Reno - 004-201	Turner Construction	982,411.16	9	9	✓	✓	✓
6	32100209-02	Diamond Hill Jarvis HS Add / Reno - 004-201	Reeder General Contractors	103,892.00	22	30	✓	✓	✓
7	32100084-03	Dunbar HS Reno - 005-212	Primera Professional Services	21,965.00	10	20	✓	✓	✓
8	32000268-16	Dunbar HS Reno - 005-212	Dunn Phillips May JV	833,199.06	9	15	✓	✓	✓
9	31800087-16	Eastern Hills HS Add / Reno - 006-202	VLK Architects	14,666.72	6	21	✓	✓	✓
10	32000134-22	Eastern Hills HS Add / Reno - 006-202	Cadence McShane	354,735.07	16	24	✓	✓	✓
11	31900244-24	North Side HS Add / Reno - 008-203	A-1 Freeman North American, Inc	8,683.75	3	8	✓	✓	✓
12	32000069-28	North Side HS Add / Reno - 008-203	Steele & Freeman	313,541.19	10	23	✓	✓	✓
13	32000262-14	O.D, Wyatt HS Reno - 016-212	A-1 Freeman North American, Inc	29,803.50	24	29	✓	✓	✓
14	32000207-22	O.D, Wyatt HS Reno - 016-212	S&P Post L JV	794,891.62	16	23	✓	✓	✓
15	32000292-18	Paschal HS Renovation - 010-212	Sedalco SMR	1,015,180.89	9	17	✓	✓	✓
16	31800084-22	Poly HS Add / Reno - 009-202	Brown Reynolds Watford Architects	52,264.70	8	22	✓	✓	✓
17	32000266-17	Poly HS Add / Reno - 009-202	Dunn Phillips May JV	2,349,364.27	6	9	✓	✓	✓
18	31800056-22	South Hills HS Add / Reno - 003-102	Jacobs & Associates	51,716.11	10	17	✓	✓	✓
19	32000322-17	South Hills HS Add / Reno - 003-102	Steele & Freeman Post L JV	1,290,365.07	7	14	✓	✓	✓
20	32100017-03	South Hills HS Athletics Add / Reno - 003-001	Steele & Freeman	113,875.51	9	12	✓	✓	✓
21	32100017-05	South Hills HS Athletics Add / Reno - 003-001	Steele & Freeman	106,110.81	6	8	✓	✓	✓
22	32000246-14	Southwest HS Energy Performance - 014-243	Midstate Energy LLC	107,143.44	15	16	✓	✓	✓
23	32100197-01	Southwest HS Reno - 014-212	AADVAL	243,428.72	8	14	✓	✓	✓
24	32000019-25	Southwest HS Reno - 014-212	Imperial Construction	415,669.28	16	25	✓	✓	✓
25	31900062-14	Tanglewood ES Reno - 171-011	Bennett Partners	67,160.68	8	13	✓	✓	✓
26	32100024-15	Tanglewood ES Reno - 171-011	Reeder + Summit JV	253,984.00	6	11	✓	✓	✓
27	32000307-19	Trimble Tech HS Reno - 001-211	Byrne Potere JV	1,030,260.48	16	21	✓	✓	✓
28	31800077-15	Trimble Tech HS Reno - 001-211	Fender-Andrade Architects	83,923.22	15	22	✓	✓	✓
29	32000164-17	Western Hill HS Add / Reno - 015-202	Reeder General Contractors	808,316.24	8	15	✓	✓	✓
30	32000164-20	Western Hill HS Add / Reno - 015-202	Reeder General Contractors	1,031,223.08	16	29	✓	✓	✓
31	32100052-11	Westpark Relief ES, New (fnd 672) - 256-131	Glenn Partners	149,970.60	7	22	✓	✓	✓
32	32100056-02	Westpark Relief ES, New (fnd 672) - 256-131	Pacheco Koch Consulting Engineers, Inc	3,580.00	7	22	✓	✓	✓
33	32100054-09	Young Mens Leadership Academy New - 083-131	Turner Source	2,256,971.45	9	10	✓	✓	✓
				16,638,966.25	12	20			

- Two of thirty-three (6%) of pay applications were not paid within 30 days. Payments are required to be made from 30 days of receipt of complete and accurate invoices.
- Pay application #1 Invoice 32000281-08 – The payment took 43 days to process from receipt from the contractor check being created. The invoice was sent to CIP Accounting from Procedeo on July 12, 2021 and was not received per CIP Accounting. Procedeo inquired about the payment on July 23rd and forwarded the original email to CIP Accounting on July 26th and again on August 11th. The invoice was paid on August 19, 2021.
- Pay application # 2 Invoice 31900235-18 – The delay in payment was due to the Architect Engineer (AE) awaiting support from the vendor for services added. This payment took 52 days to process from receipt from the contractor to payment.

Internal Audit – Continuous Monitoring Results – Con't

- Despite the two issues listed above, the average timeframe from receipt from contractor to payment has improved significantly:
- The average time from receipt from Procedeo to CIP and the contractor payment was **12 days**. That is **down** from **23 days** in the prior Continuous Monitoring Report.
- Additionally, IA is tracking the receipt from the contractor to payment date. The reason for looking at this provides a complete timeline from documentation submission by the contractor to the receipt of payment.
- The average time from receipt from contractor to payment was **20 days**.
- The new process implemented in March 2021 is having a positive impact on the timeliness of contractor payments.
- Note: State Law requires payment within **30 days**. CIP's goal is 14 days!

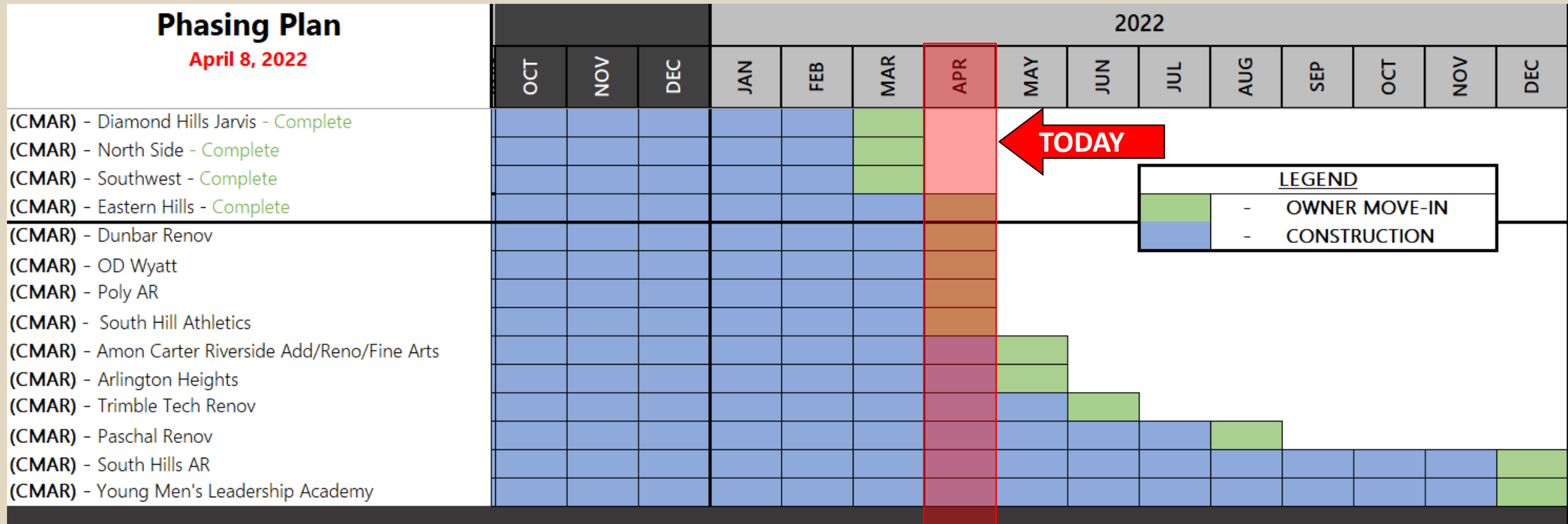
2017 BOND TIMELINE



CURRENT SCHEDULE/PHASING PLAN

Phasing Plan

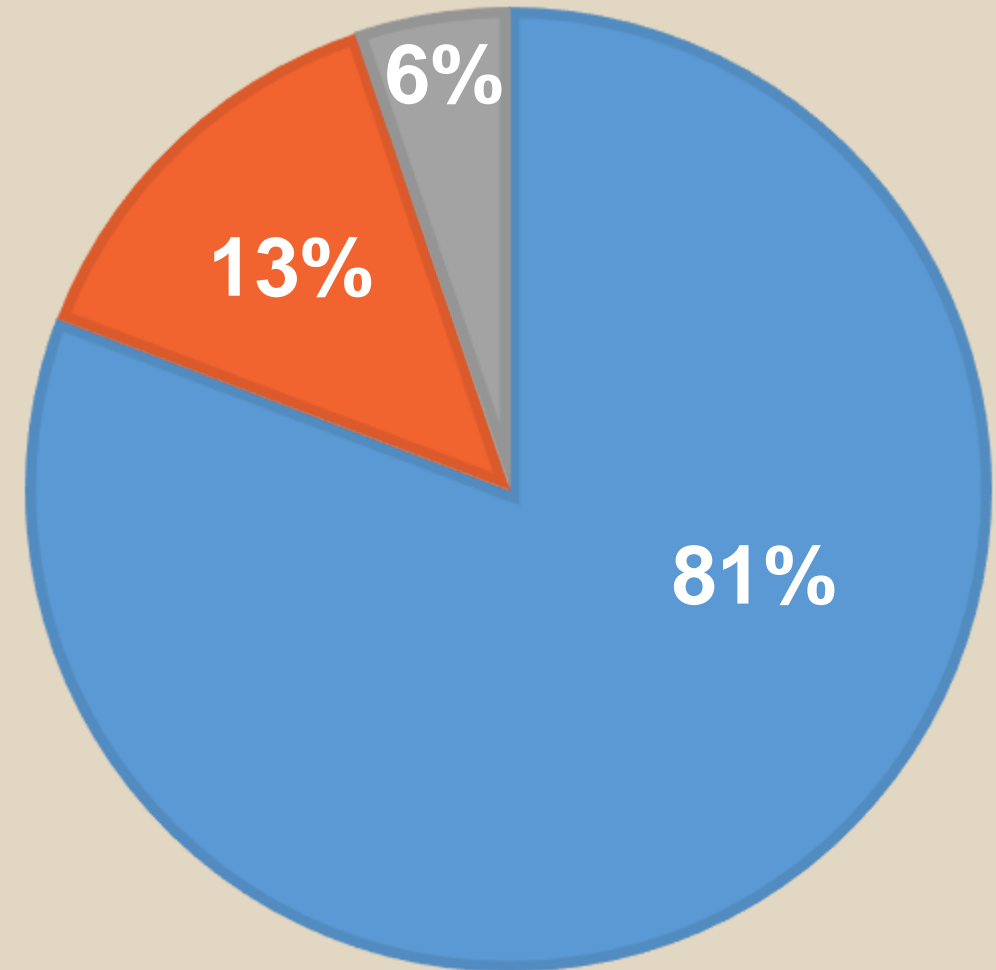
April 8, 2022



FINANCIAL UPDATE

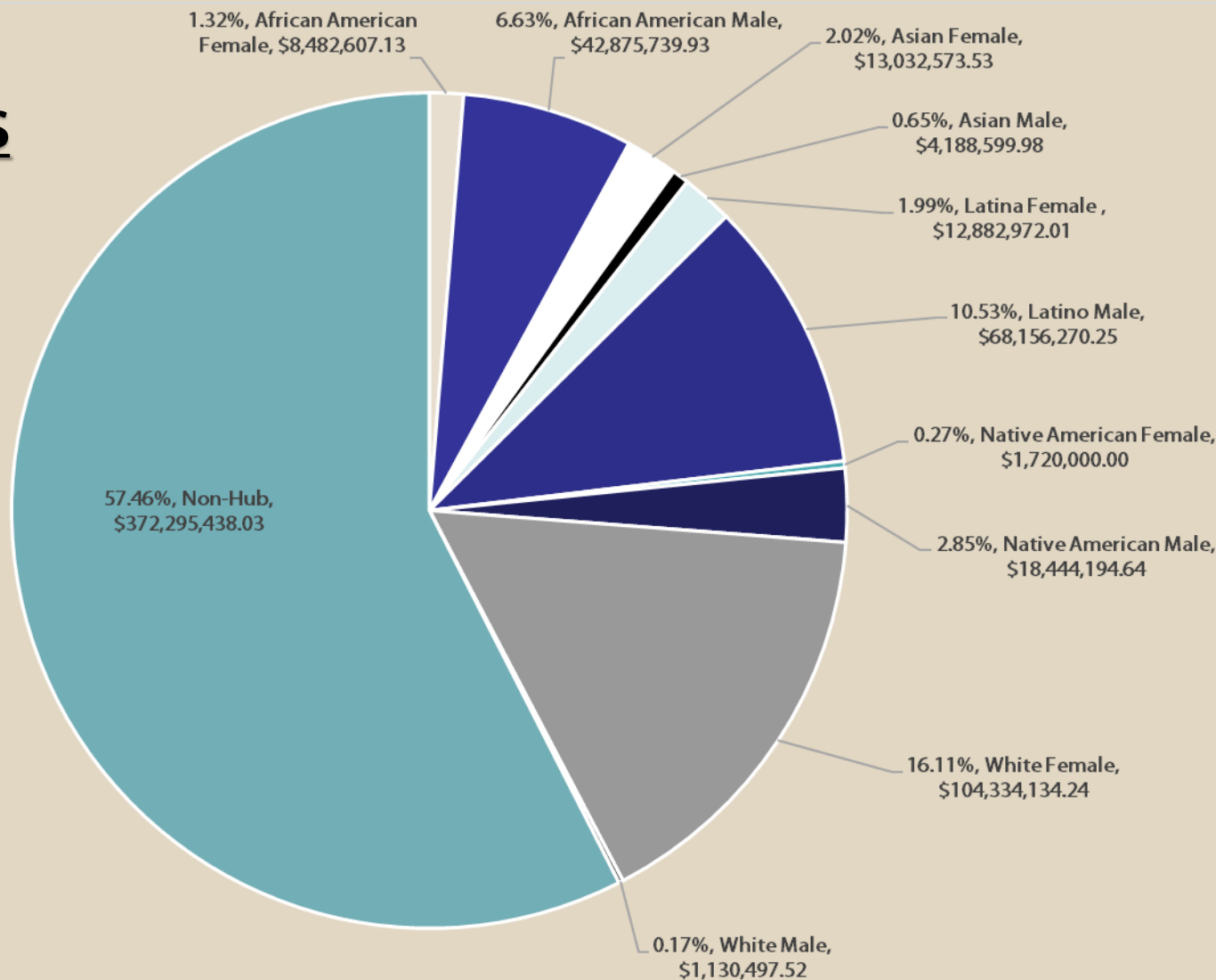
Job Description	Paid	Encumbered	Unencumbered
Amon Carter Riverside	47,497,733	4,636,599	2,373,595
Arlington Heights	47,497,970	5,804,357	1,514,588
South Hills	28,656,490	24,016,305	2,076,748
Diamond Hill Jarvis	29,079,775	781,794	999,506
Dunbar, Paul Laurence	32,457,036	1,232,652	1,546,048
Eastern Hills	46,581,410	2,016,655	3,943,161
North Side	33,335,812	2,238,735	1,157,560
Polytechnic	42,624,999	7,242,318	3,151,924
Paschal, R.L.	33,747,196	11,044,309	1,618,199
Trimble Technical	30,389,476	10,339,882	3,842,403
Southwest	43,025,448	312,929	1,549,000
Western Hills	30,760,292	2,896,341	793,706
Wyatt, O.D.	43,292,410	3,620,026	692,315
Benbrook MSHS	28,695,688	326,614	1,391,771
Young Men's Leadership Academy	22,704,515	14,027,181	2,709,201
Tanglewood	5,040,262	412,280	774,725
Waverly Park	2,269,556	-	80,679
Overton Park	29,584,771	68,494	1,957,610
Owner's Rep Mobilization	318,530	-	-
Texas Biomedical Sciences	2,294,994	969,097	735,909
World Language Institute	734,443	6,565	258,992
Administration	235,693	44,959	544,348
TOTALS	580,824,499	92,038,091	33,711,989

■ Paid ■ Encumbered ■ Unencumbered



HUB PROGRAM REPORT

Hub Contracts



COMMITTED

42.54%

HUB contracts to date

\$275,247,589.23

**All numbers are as of
4/5/2022**

2021 HUB BREAKDOWN REPORT

	SEPT 2021	DEC 2021	MAR 2022
African American Female	\$8,474,475.88	\$8,482,607.13	\$8,482,607.13
African American Male	\$43,047,565.05	\$43,011,730.34	\$42,875,739.93
Asian Female	\$12,486,909.11	\$12,527,365.11	\$13,032,573.53
Asian Male	\$4,727,439.40	\$4,158,548.18	\$4,188,599.998
Latina Female	\$13,196,874.60	\$12,876,756.71	\$12,882,972.01
Latino Male	\$65,236,116.65	\$67,875,109.39	\$68,156,270.25
Native American Female	\$1,817,733.00	\$1,720,000.00	\$1,720,000.00
Native American Male	\$17,671,663.80	\$18,391,997.83	\$18,444,194.64
White Female	\$104,684,198.49	\$104,298,643.05	\$104,334,134.24
White Male	\$1,078,315	\$1,130,497.52	\$1,130,497.52
NON-HUB	\$374,335,925.39	\$372,793,757.79	\$372,295,438.03
Total HUB Percentage	42.16%	42.40%	42.54%



Fort Worth
INDEPENDENT SCHOOL DISTRICT

HUB Outreach

- January 13th, 2022- Minority Business Development Agency (MBDA) Business Opportunity Meeting
- January 14th, 2022- Fort Worth Hispanic Chamber of Commerce (FWHCC) Coffee with the Chamber
- January 25th, 2022- Regional Black Contractors Association (RBCA) Quarterly Meeting “Looking Ahead for 2022” Presentation
- February 16th, 2022- Prairie View A&M University Construction Career Fair
- March 3rd, 2022- Construction Management Association of America (CMAA) Fort Worth ISD 2021 Bond Program & Opportunities Presentation
- March 8th, 2022- D/FW Minority Supplier Development Council (DFWMSDC) Hard Hat 2022 Expo
- March 15th, 2022- Regional Hispanic Contractors Association (RHCA) Economic & Business Committee
- March 18th, 2022- Arlington Black Chamber of Commerce (ABCC) Doing Business with Tarrant County
- March 22nd, 2022- Women’s Business Council-Southwest (WBCS) & Fort Worth Metropolitan Chamber of Commerce (FWMBCC) Joint Network Luncheon
- March 29th, 2022- WBCS & FWHCC Women on the Move

Citizens’ Oversight Committee Meeting



CONSTRUCTION UPDATE



Fort Worth
INDEPENDENT SCHOOL DISTRICT

CONSTRUCTION UPDATE

Construction % Complete

Amon Carter-Riverside Add & Reno	93%	Paschal Renovation	77%
Arlington Heights Add & Reno	89%	Polytechnic Add & Reno	87%
Diamond Hill-Jarvis Reno	100%	South Hills Add & Reno	55%
Dunbar Renovation	96%	South Hills Athletics	68%
Eastern Hills Add & Reno	100%	Trimble Tech Renovation	78%
North Side Add & Reno	96%	YMLA Add & Reno	62%
OD Wyatt Add & Reno	93%	Southwest Add & Reno	100%

YMLA Add & Reno

62% Complete

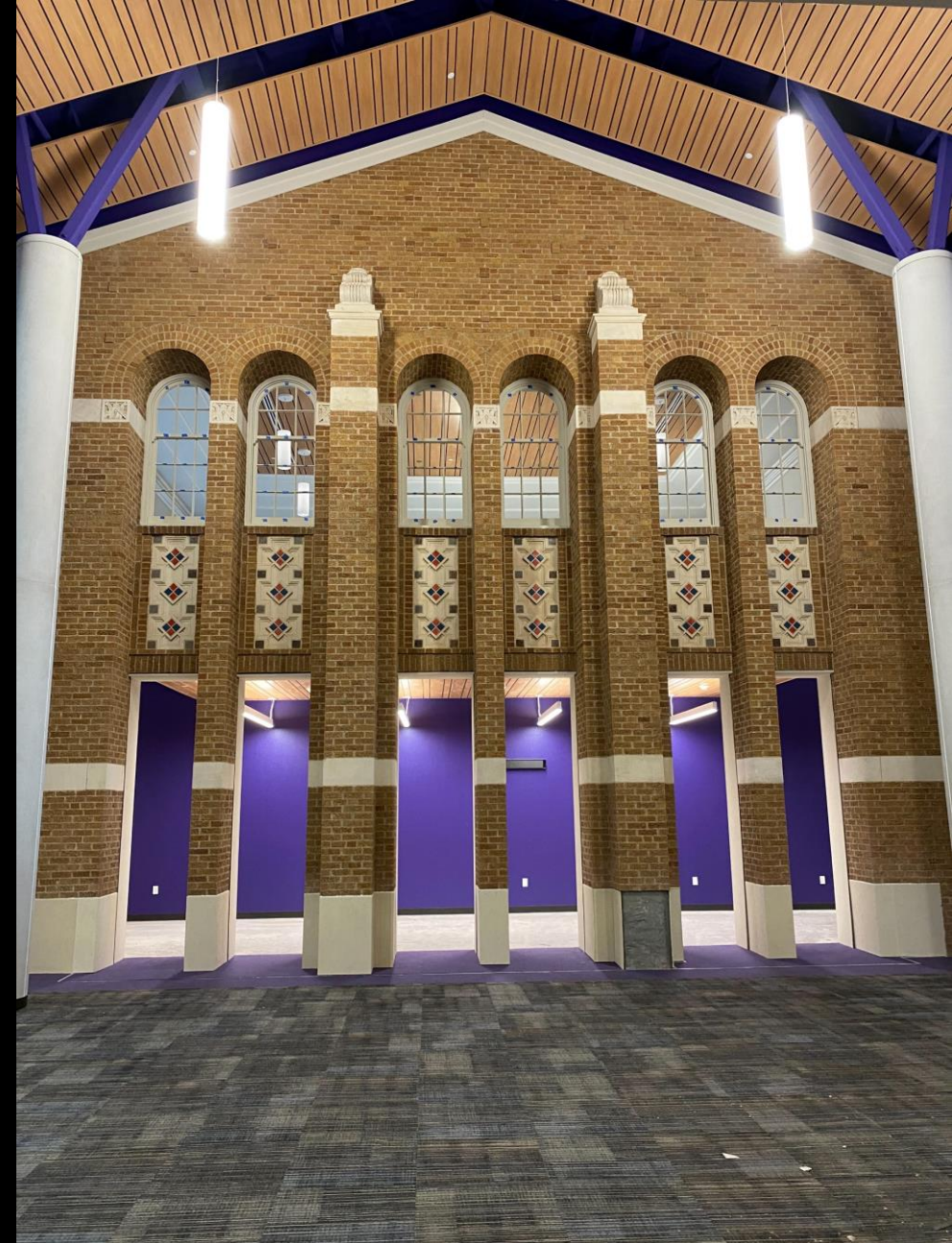


South Hills Add & Reno

68% Complete



Paschal Renovation 77% Complete



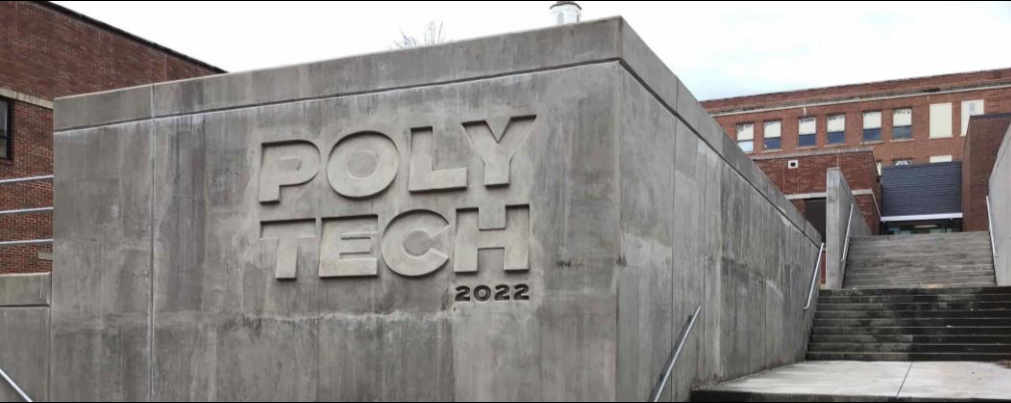
Trimble Tech Renovation

78% Complete

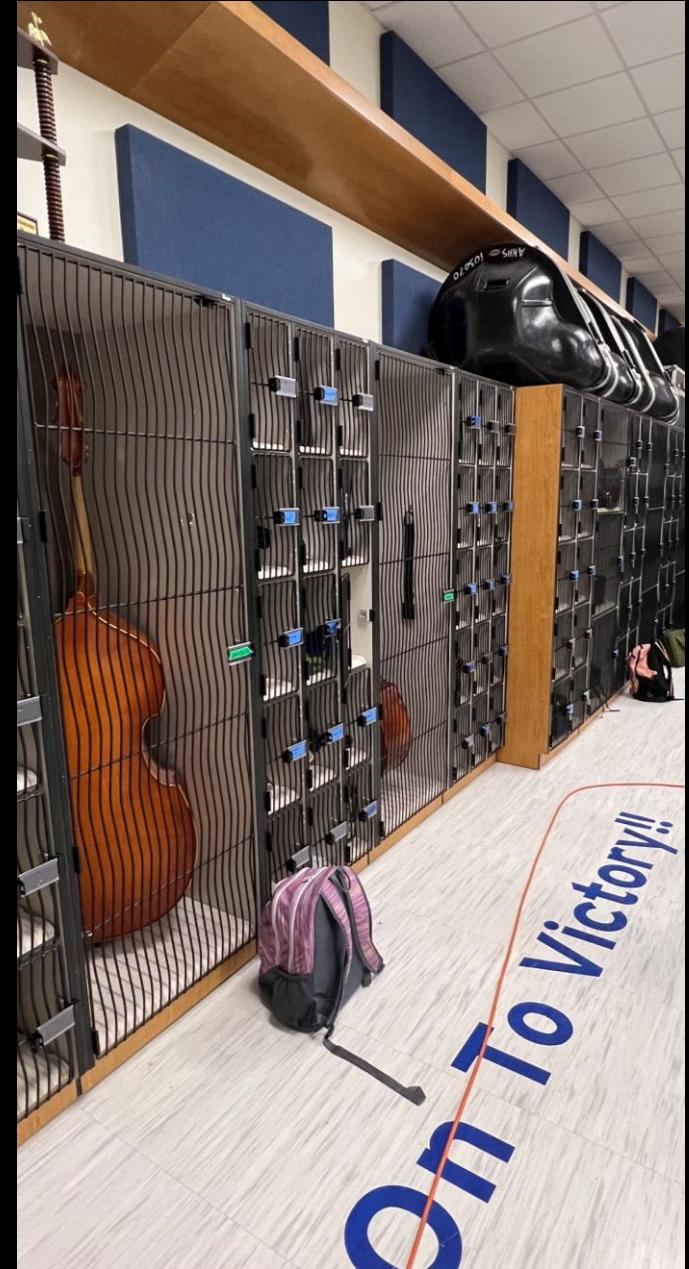


Polytechnic Add & Reno

87% Complete



Arlington Heights Add & Reno 89% Complete



Amon Carter-Riverside Add & Reno 93% Complete



Eastern Hills Add & Reno

100% Complete



Diamond Hill Jarvis Add & Reno

100% Complete



Southwest Add & Reno

100% Complete



Thank you



Fort Worth
INDEPENDENT SCHOOL DISTRICT



Project Bond	2017 Capital Improvement Program		
Subject	2017 COC Meeting		
Date/Time	Monday, April 18, 2022	Time 06:00 PM	Adjourned: 7:00 PM
Location	PDC Conf. 235		
Facilitator	CIP/Procedeo		
Prepared by	Ana Perez		
Attendees	Christene Moss Emily Gentry Kal Silverberg Laura West Strawser Molly Hyry Steven Poole Tim Carter	Ana Perez Carmen Arrieta-Candelaria Claudia Alvarez Dr. Kent P. Scribner Loretta Salvatore Vicki Burris	Barry Brock Benea Proctor Brian Johnson Marisol Gomez Sarah Norman

MEETING MINUTES

ITEM #	COMMENTS/ACTION ITEMS	RESPONSIBLE PARTY	TARGET DUE DATE
Committee Approvals and Acknowledgements	<ol style="list-style-type: none"> Approval of COC Minutes for the January 24, 2022 meeting, approved by the committee. Introduction of Chief Financial Officer, Carmen Arrieta-Candelaria 		
CIP Internal Audit	See presentation for report details. <ol style="list-style-type: none"> Listing of 33 Pay Applications: 2 of 33 (6%) were not paid within the 30 days There were two pay-applications that had issues, paid contractor past 30 days 		
2017 Bond Timeline	<ol style="list-style-type: none"> 21 projects completed 11 of the 21 are in closeout 10 projects are in construction 		
Scheduling/Phasing	<ol style="list-style-type: none"> The projects below are currently in construction <ol style="list-style-type: none"> Dunbar Reno - Owner Move-In OD Wyatt - Owner Move-In Poly Add/Reno - Owner Move-In South Hills Athletics – Owner Move-In Amon Carter Riverside Add/Reno/Fine Arts Arlington Heights Trimble Tech Reno Paschal Reno South Hills Add/Reno YMLA 		
Financial Update	The financial data below is accurate as of April 6, 2022. <ol style="list-style-type: none"> \$580,824,499 (81%) of the bond? Has been paid \$92,038,091 (13%) has been encumbered \$33,711,989 (6%) is available 		
HUB Update	All numbers are as of April 5, 2022 <ol style="list-style-type: none"> Committed percentage rate is at 42.54% for this quarter \$275,247,589.23 have been committed to HUB Contracts Attended over 10 events to invite and to educate HUB contractors how to do business with FWISD.		

Construction Update	<p>No major issues with current construction projects</p> <p>Projects currently in construction</p> <ol style="list-style-type: none"> 1. Amon Carter-Riverside Add/Reno 93% 2. Arlington Heights Add/Reno 89% 3. Dunbar Reno 96% 4. North Side Add/Reno 96% 5. OD Wyatt Add/Reno 93% 6. Paschal Reno 77% 7. Polytechnic Add/Reno 87% 8. South Hills Add/Reno 55% 9. South Hills Athletics 68% 10. Trimble Tech Reno 78% 11. YMLA Add/Reno 62% <p>Completed Projects</p> <ol style="list-style-type: none"> 12. Diamond Hill-Jarvis Reno 100% 13. Eastern Hills Add/Reno 100% 14. Southwest Add/Reno 100%
General Discussion	<p>Continue to share good news with the public</p> <p>Follow up with Amon-Carter Riverside students for testimonials</p>
UPCOMING MEETING: AUGUST 1, 2022 6:00 PM	